

## **PRINCE2™,® Foundation Certification**

**Course#: PM-03**  
**Duration: 4 Days**  
**Price: 326.00**

### **Course Description**

PRINCE2 is the de facto project management standard widely adopted around the world.

Join over one million certified PRINCE2 professionals around the globe.

Immersive learning with a blend of live sessions, self-paced videos, case studies, assessments and more.

KnowledgeHut is a Certified Partner of Axelos and an ATO of PeopleCert.

### **Objectives**

Learning Objectives

Get an introduction to the PRINCE2 framework, recognize the different levels of the PRINCE2 certification and list the benefits of the PRINCE2 Certification course.

Topics

Introduction to Project Concepts  
PRINCE2 certification  
Benefits of this course

### **Audience**

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### **Prerequisites**

Basic experience with projects in a real-world context is helpful, though not mandatory.

## **Content**

### Introduction to PRINCE2

#### Learning Objectives

Explain the PRINCE2 methodology, outline the structure of PRINCE2 and learn about the Seven principles of PRINCE2, four integrated elements of PRINCE2, and other things not included in the scope of PRINCE2.

#### Topics

What is a PRINCE2 project?

The structure of PRINCE2

Key Concepts of PRINCE2

### PRINCE2 Principles

#### Learning Objectives

Define the principles and explain their characteristics. Explain the key concepts of the 7 PRINCIPLES as guidelines for the PRINCE2 method.

#### Topics

Why PRINCE2 is based on principles?

The flexibility of a principle-based approach

The 7 PRINCE2 principles

## Tailoring and adopting PRINCE2

### Learning Objectives

Learn the concepts of tailoring PRINCE2 and adopting it in an organization.

### Topics

Concepts of tailoring PRINCE2

Tailoring and embedding PRINCE2 in an organisation

## PRINCE2 Processes

### Learning Objectives

Define the processes and outline the PRINCE2 journey from start to end. Learn about the seven PRINCE2 processes, and how to tailor them.

### Topics

PRINCE2 as process-based method

The PRINCE2 journey

The 7 PRINCE2 processes

Tailoring the processes

## Starting up a project

### Learning Objectives

State the purpose and objective of the starting up a project, identify the activities in the starting up a

project process, and describe the outline of the business case and the project brief.

## Topics

Overview of Starting up a project

Activities of Starting up a project

Tailoring products in starting up a project

Tailoring roles in starting up a project

## Directing a project

### Learning Objectives

State the purpose of directing a project process, explain the activities in the directing a project process and identify who is responsible for directing a project.

## Topics

Overview of Directing a project

Activities of Directing a project

Tailoring the roles in directing a project

## Initiating a project

### Learning Objectives

State the purpose of initiating a project process. Learn about different actions performed while initiating a project and general considerations to tailoring baseline management products in Initiating a Project process.

## Topics

Overview of Initiating a project

Activities of Initiating a project

Tailoring the roles in initiating a project

## Controlling a stage

### Learning Objectives

Understand the purpose and objective of having controlling a stage process for a project, identify the different activities involved and learn guidelines for tailoring products and roles.

## Topics

Overview of Controlling a stage

Activities of Controlling a stage

Tailoring the roles in Controlling a stage

## Managing product delivery

### Learning Objectives

State the purpose of managing product delivery process, identify the activities involved and list the guidelines for tailoring products and roles in this process.

## Topics

Overview of Managing product delivery

Activities of Managing product delivery  
Tailoring the roles in Managing product delivery

Managing a stage boundary

Learning Objectives

Explain the need for managing a stage boundary process, identify the activities involved and review the guidelines for tailoring products and roles in this process.

Topics

Overview of Managing a stage boundary  
Activities of Managing a stage boundary  
Tailoring the roles in Managing a stage boundary

Closing a project

Learning Objectives

Explain the need for Closing a Project process, identify the different activities involved, and review guidelines for tailoring products and roles during this process.

Topics

Overview of Closing a project  
Activities of Closing a project  
Tailoring the roles in Closing a project

## PRINCE2 Themes

### Learning Objectives

Define PRINCE2 Themes, list and explain the themes, and learn to apply them in a PRINCE2 project.

### Topics

Introduction to PRINCE2 themes

The 7 PRINCE2 themes

Tailoring the themes

## Business Case

### Learning Objectives

Explain the need for the business case theme for a PRINCE2 project. Explain Output, Outcomes, and Benefits. Learn and explain how to create and maintain business justification. List the different roles and explain their responsibilities in the business case theme. Discuss the development path of the business case and developing, verifying and maintaining business justification.

### Topics

Introduction to Business Case theme

The relationship between outputs, outcomes, benefits, and dis-benefits

Concepts related to business justification

Business Case responsibilities

PRINCE2 requirements for the Business Case theme

## Organisation

### Learning Objectives

Explain the need for organization theme, and discuss the importance of stakeholders. Explain the four layers of management. Discuss the PRINCE2 requirements for the organization theme, and list and explain the roles and responsibilities in the organization theme.

### Topics

- Introduction to Organisation theme
- Project Stakeholders
- The 4 levels of project management
- The communication management approach
- Organisation responsibilities

## Quality

### Learning Objectives

Explain the purpose of quality theme and define the key terms and requirements of the PRINCE2 quality theme. Explain the difference between Quality Assurance and Project Assurance. Learn how to set up an effective quality management theme and outline the recommended quality review techniques.

### Topics

- Introduction to Quality theme
- Customer Quality Expectations and Acceptance criteria
- The difference between Quality Assurance and Project Assurance
- Quality planning and control



Quality responsibilities

Recommended quality review technique

Plans

Learning Objectives

Explain the purpose of plans theme and define the key terms. Discuss PRINCE2s requirements for the plans theme. Learn how to set up effective planning using techniques such as prioritization, estimation, and scheduling.

Topics

Introduction to Plans theme

Types of Plan

The relationship between the PRINCE2 plans

Planning responsibilities

PRINCE2 requirements for the plans theme

Risk

Learning Objectives

Explain the purpose of risk theme and define the key terms and the roles and responsibilities in the risk theme. Learn how to set up effective risk management with the right procedures.

Topics

Introduction to Risk theme

Types of Risk

Risk responsibilities in PRINCE2  
PRINCE2 requirements for the risk theme  
Recommended risk management procedure

Change

Learning Objectives

Explain the purpose of change theme, list the types of issues, and explain the approach to handle them. Learn how to make change control appropriate for different environments. Understand the basics of setting up effective change control. Discuss the recommended issue and change control procedures.

Topics

Introduction to Change theme  
Types of issue  
Change control responsibilities in PRINCE2  
PRINCE2 requirements for the change theme  
Recommended issue and change control procedure

Progress

Learning Objectives

Learn the fundamentals of progress theme and list the types of control. Discuss the roles and responsibilities involved in Progress theme and learn PRINCE2s approach to Progress and effective Progress Management.

Topics

Introduction to Progress theme

Types of control

Progress responsibilities in PRINCE2

PRINCE2 requirements for the progress theme

Recommended issue and change control procedure

## Exam Preparation

PRINCE2 Exam prep 1

PRINCE2 Exam prep 2

2 Sample PRINCE2 Foundation Exams

PRINCE2 Foundation Practice Exams

[Refer the detailed course syllabus here:

<https://www.axelos.com/Corporate/media/Files/Syllabi/PRINCE2-2017-Foundation-Syllabus.pdf>]